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Planning and progress report

Repository: https://github.com/C1-010/Acme-SF-D03

Group: C1.010

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# 1. Executive Summary

This reportoffers an insightful reflection on the overall performance and achievements of Sprint 3 within the project's development cycle. It incorporates analyses from clockify reports to gauge personal productivity, task board snapshots capturing task progress throughout the sprint, and evaluations of colleagues based on performance indicators outlined in the Chartering report. Additionally, the document delves into the cost analysis of personnel derived from clockify data, essential for client invoicing purposes. By synthesizing these elements, the report provides a comprehensive understanding of Sprint 3's progress and sets a solid foundation for future iterations of the project.

# 2. Revision Table

|  |  |  |
| --- | --- | --- |
| Revision number | Date | Description |
| 1 | 17/04/2024 | Started this report |
| 2 | 26/04/2024 | Finished the report |

# 3. Introduction

Sprint 3 marks a pivotal moment in the development journey of the Acme-SF application, representing a significant leap forward in functionality implementation. This sprint has been particularly crucial as it focused on integrating the core features essential for the application's functionality, laying the groundwork for comprehensive testing in the upcoming phase.

As the developer responsible for the CRUD operations of contracts and their associated progress logs, as well as the client dashboards, Sprint 3 presented both challenges and opportunities. The complexity and depth of the tasks assigned underscored the importance of meticulous planning and execution to meet project objectives effectively.

One notable observation in this sprint was the substantial increase in workload compared to previous iterations, reflecting the extensive nature of the tasks undertaken. This heightened workload has had implications for time management and productivity, evident in the challenges faced by some team members in completing their assigned tasks.

The significance of Sprint 3 is further emphasized by its role as a precursor to the testing phase in the upcoming sprint. The successful implementation of core functionalities in this sprint sets the stage for rigorous testing, ensuring the robustness and reliability of the application.

This report begins with an Executive Summary, offering a concise overview of Sprint 3's performance, including insights from clockify reports and colleague evaluations. It is followed by a Revision Table, detailing any document revisions. The Introduction outlines Sprint 3's focus on implementing features and project planning, setting the stage for further exploration. The Contents section provides a roadmap of the report's structure. Planification includes task board screenshots and budget breakdowns, while Progress evaluates team performance and addresses conflicts. Cost Comparison compares estimated and actual costs. Conclusions summarize key findings, and the Bibliography remains intentionally blank.

# 4. Contents

## 4.1 Planification

Interfaz de usuario gráfica, Gráfico, Aplicación

Descripción generada automáticamente

Interfaz de usuario gráfica, Texto, Aplicación, Correo electrónico

Descripción generada automáticamente

Interfaz de usuario gráfica, Texto, Aplicación, Correo electrónico

Descripción generada automáticamente

Interfaz de usuario gráfica

Descripción generada automáticamente

Interfaz de usuario gráfica

Descripción generada automáticamente con confianza media

Interfaz de usuario gráfica, Texto, Aplicación, Correo electrónico

Descripción generada automáticamente

**Screenshots**:

Initial screenshot of all tasks in the "to do" column:

Interfaz de usuario gráfica, Texto, Aplicación

Descripción generada automáticamente

Intermediate screenshot showing all tasks in all columns:

Interfaz de usuario gráfica, Aplicación

Descripción generada automáticamente

Screenshot at the end of the deliverable showing all tasks in the "done" column:

Interfaz de usuario gráfica, Aplicación

Descripción generada automáticamente

**Budget**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task** | **Role** | **Salary per minute** | **Estimated time (minutes)** | **Estimated Cost (€)** |
| D03-REVIEW | Tester | 0,33 | 310 | 102,3 |
| D03-REV-FU-10-April | Tester | 0,33 | 90 | 29,7 |
| Task-S2-006 | Developer | 0,33 | 600 | 198 |
| Task-S2-007 | Developer | 0,33 | 360 | 118,8 |
| Task-S2-008 | Developer | 0,33 | 300 | 99 |
| Task-G-10 | Developer | 0,33 | 150 | 49,5 |
| Task-S2-017 | Developer | 0,33 | 60 | 19,8 |
| Task-S2-018 | Developer | 0,33 | 60 | 19,8 |
| Task-S2-019 | Developer | 0,33 | 120 | 39,6 |
| D03-REV-FU-22-April | Tester | 0,33 | 30 | 9,9 |
| D03-REV-FU-24-April | Tester | 0,33 | 210 | 69,3 |
| Task-020 Analysis report | Analyst | 0,5 | 90 | 45 |
| Task-022 Analysis report | Analyst | 0,5 | 90 | 45 |
| TOTAL |  |  | 2470 | 845,7 |

Total Number of Estimated Minutes: 2470 minutes

Personnel Cost: 845,7€

## 4.2 Progress

**Progress Record:**

Team Member: Sevillano Barea, Alejandro.

Performance Indicator/s: Performing Moderately.

Performance Consideration: Not so good.

Brief Description of Applied Reward or Admonition: Alejandro has not worked as good as he should in this Sprint, although he didn’t receive any warning of the termination condition , he did not care of what he was committing to the main as the last deliverable , as he did not tried out his code in his branch, so this provoked a delay of the rest of the team members, as we have to solve his errors at main.

Team Member: García Rivero, Andrés.

Performance Indicator/s: Performing bad.

Performance Consideration: Not so good.

Brief Description of Applied Reward or Admonition: Andrés’s performance in this Sprint has been subpar, as he failed to complete even 60% of his assigned tasks.

Team Member: López Cubiles, Antonio José.

Performance Indicator/s: Performing bad.

Performance Consideration: Not good at all.

Brief Description of Applied Reward or Admonition: Antonio José's performance in this Sprint has been subpar, as he failed to complete even 60% of his assigned tasks. Additionally, he has triggered 2 out of 3 warnings outlined in the termination conditions. Specifically, he has not attended client meetings for two consecutive weeks and has made no commits on GitHub for three weeks. Consequently, appropriate action needs to be taken as per the project's termination policy.

Team Member: Díaz Ordoñez, Pablo.

Performance Indicator/s: Performing well.

Performance Consideration: Good.

Brief Description of Applied Reward or Admonition: Pablo consistently completed over 90% of his assigned tasks within the specified timeframe, demonstrating excellent efficiency and productivity.

**Conflict and Resolution**:

In this Sprint I did not have any conflict at all, but there have been some conflicts with some group members. We must solve some problems at main due to Alejandro was committing to this branch without proving what he was committing, this happened with less frequency than the last sprint, 2 times.

**Cost Comparison**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task** | **Role** | **Salary per minute** | **Real Time(minutes)** | **Real Cost (€)** |
| D03-REVIEW | Tester | 0,33 | 216 | 71,28 |
| D03-REV-FU-10-April | Tester | 0,33 | 70 | 23,1 |
| Task-S2-006 | Developer | 0,33 | 540 | 178,2 |
| Task-S2-007 | Developer | 0,33 | 240 | 79,2 |
| Task-S2-008 | Developer | 0,33 | 336 | 110,88 |
| Task-G-10 | Developer | 0,33 | 140 | 46,2 |
| Task-S2-017 | Developer | 0,33 | 84 | 27,72 |
| Task-S2-018 | Developer | 0,33 | 56 | 18,48 |
| Task-S2-019 | Developer | 0,33 | 110 | 36,3 |
| D03-REV-FU-22-April | Tester | 0,33 | 27 | 8,91 |
| D03-REV-FU-24-April | Tester | 0,33 | 180 | 59,4 |
| Task-020 Analysis report | Analyst | 0,5 | 90 | 45 |
| Task-022 Analysis report | Analyst | 0,5 | 64 | 32 |
| TOTAL |  |  | 2153 | 736,67 |
|  |  |  | Amortisation | 245,5566667 |

Total Number of Real Minutes: 2153 minutes.

Personnel Real Cost: 736,67€

**Guidance table**:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Task** | **Role** | **Salary per minute** | **Estimated time (minutes)** | **Estimated Cost (€)** | **Real Time(minutes)** | **Real Cost (€)** |
| D03-REVIEW | Tester | 0,33 | 310 | 102,3 | 216 | 71,28 |
| D03-REV-FU-10-April | Tester | 0,33 | 90 | 29,7 | 70 | 23,1 |
| Task-S2-006 | Developer | 0,33 | 600 | 198 | 540 | 178,2 |
| Task-S2-007 | Developer | 0,33 | 360 | 118,8 | 240 | 79,2 |
| Task-S2-008 | Developer | 0,33 | 300 | 99 | 336 | 110,88 |
| Task-G-10 | Developer | 0,33 | 150 | 49,5 | 140 | 46,2 |
| Task-S2-017 | Developer | 0,33 | 60 | 19,8 | 84 | 27,72 |
| Task-S2-018 | Developer | 0,33 | 60 | 19,8 | 56 | 18,48 |
| Task-S2-019 | Developer | 0,33 | 120 | 39,6 | 110 | 36,3 |
| D03-REV-FU-22-April | Tester | 0,33 | 30 | 9,9 | 27 | 8,91 |
| D03-REV-FU-24-April | Tester | 0,33 | 210 | 69,3 | 180 | 59,4 |
| Task-020 Analysis report | Analyst | 0,5 | 90 | 45 | 90 | 45 |
| Task-022 Analysis report | Analyst | 0,5 | 90 | 45 | 64 | 32 |
| TOTAL |  |  | 2470 | 845,7 | 2153 | 736,67 |
|  |  |  |  |  | Amortisation\* | 245,5566667 |

\*The amortisation is computed using a linear method along three years’ time

**Estimated time:** 2470 minutes.

**Actual time:** 2153 minutes.

**Difference:** -317 minutes

**Estimated Cost:** 845,7€

**Actual Cost:** 736,67€

**Difference:** -109,03€

# 5. Conclusions

Sprint 3 has been pivotal for the Acme-SF application, marking significant progress with the implementation of core functionalities. Despite challenges such as increased workload and performance discrepancies among team members, valuable insights have been gained.

Moving forward, addressing productivity issues and enhancing collaboration are essential. By leveraging lessons learned and optimizing our approach, we aim to ensure continued progress and project success in future sprints.

This report provides a concise overview of Sprint 3's achievements and challenges, guiding our path forward.

# 6. Bibliography

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